

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES

19th January 2023

Present: Chairman Richard Rains and Cllrs Dave Smith, David Barnett, Michelle Walls, Simon Clark and Dominic Johnson, together with Ward Councillor Kay West.

The 15-minute question time was not utilised.

1. There were apologies from Vice Chair Cllr Lynda Hoyle, Cllr Claire Norman and Cllr Colin Veitch.
2. There were no declarations of interest made by Councillors.
3. The Minutes of the Meeting of the 15th December 2022 were signed as a true record.
4. **Planning Matters**
 - 4.1 There were no planning applications to consider, or decision notices received.
5. Ward Councillor Kay West advised that there was no update on the proposed highway scheme for the A1079, nor any decision on several planning applications for holiday-type accommodations in both Wilberfoss and Barmby Moor. Cllr West advised that photo ID is now required at polling stations, and this will apply in the upcoming elections in May 2023. She advised that she and Leo Hammond have issued a statement to the Press regarding the proposed admissions policy at Woldgate School. Cllr Clark advised that a template has been drawn up and can be used by anyone wishing to object to the proposal. It is understood that there could be as few as 57 places for the 7 primary schools that were previously in the catchment area.

The Clerk enquired as to whether any records were being kept by East Riding of Yorkshire Council of the number of passengers using bus services during the period that the Government is subsidising routes. Ward Cllr West was unaware of the scheme but advised that she would investigate the issue. After the meeting, it was confirmed by Cllr West that the scheme is costing the Government £60 million and East Riding of Yorkshire Council is keeping a record of passenger numbers.
6. The Clerk advised that there had been no urgent decisions taken since December's meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 The Clerk advised that the parameters of the *Do it For East Yorkshire* funding pot have changed but that between her and Judith Johnson, the application has been re-submitted several times and a decision should be received before February's Parish Council meeting.
 - 7.2 The Clerk advised that one tender has been received so far for the 3-yearly Grounds Maintenance Contract and that another contractor has shown an interest. Tender documents will be opened on deadline day, 16th February 2023. In addition, the Clerk was given permission to draft in the contractor to eradicate moles before the start of the 2023 cutting season.
8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**
 - 8.1 In her absence, the Vice Chair had sent a brief update to inform Councillors that Wilberfoss Primary School's desire to join an academy is still progressing and that Ward Councillors and representatives from the Diocese of York have both shared their concerns about the change to the admissions policy currently being proposed by Woldgate School.

9. **Councillors' Reports for future Agendas**

- 9.1 It was acknowledged that the lighting column on Becksides, which had been damaged by a vehicle, has been replaced.
- 9.2 In addition, the Clerk advised that she would share with Councillors a written report drawn up following a site meeting at Jubilee Wood. Mark Waterfield has provided an interim maintenance schedule for January and February, and this has been shared with volunteers. The Clerk reminded Councillors that funds from the 2022 allocation of the Quarry Fund have been used to pay for the maintenance work so far, and that further funds could be used for under-planting. The Queen's Green Canopy Tree is still to be purchased and planted.
- 9.3 The Clerk will follow up the issue of mobile CCTV on Cherry Hill, together with the re-instatement of the gate. It is hoped that this will deter fly tippers.
- 9.4 A discussion took place regarding the upcoming King's Coronation and the Clerk advised that Town and Parish Councils have been offered the opportunity to apply for up to £500 funding towards celebrations to mark the occasion. Councillors were reminded that the village now benefits from communal union flag bunting which could be distributed around the village. In the earlier discussion about the use of funds from the Quarry Fund and the fact that the parish will benefit annually from funding of around £2,500, among other things, the Clerk had reintroduced the idea of an interpretation board. This had been discussed by the Parish Council in the past. Cllr Clark suggested that an interpretation board could be the focus of the funding bid towards celebrations for the King's Coronation.

10. **Administration Matters**

- 10.1 Cllr Clark spoke at length about the Parish website, advising that at the very least, the choice of font, size of font and colours used on the website will need to be changed for the site to meet accessibility guidelines. He suggested that the existing website host (IONOS) has limited capabilities, but he will attend training offered by ERNLLCA and report further at February's Parish Council meeting.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)*

11.1 The Clerk sought approval of the following payments:-

James Horsley Limited (grounds maintenance)	£521.26
Combined staff salaries	£751.47
Wilberfoss Community Centre (room hire)	£11.00
East Riding of Yorkshire Supplies (refuse sacks for Litter Picker)	£35.88 (sanctioned in December but awaiting bank details)

11.2 Councillors voted unanimously to set the 2023-2024 Precept at £21,000.

Meeting closed:- 20.30

The next meeting of Wilberfoss Parish Council will take place at 7.30 pm on Thursday 16th February 2023

Chair Clerk